

Flushing Church of England Primary School Governing Body Meeting

Thursday 11th July 2019, at 4pm, in the Dolphin Room

MINUTES

In attendance: M French (Head), R Hurrell (Chair), H Dodd, A Eva, L Hygate, S Mullins, A Stevenson. L Beverley Jones, S Treneer (see below).

The meeting commenced at 4.03pm.

1) Prayer

This was given by AS.

2) Apologies

These were accepted from K Hughes.

3) Pecuniary interest registration (verbal declaration)

No new interests were declared.

4) Items declared for any other business

There were no items for AOB.

5) Minutes from the previous meeting

The minutes had previously been circulated and were approved by those present.

L Beverley-Jones arrived at 4.09pm

6) Matters arising from the previous minutes

Most will be covered during the meeting.

There was a query regarding the number of 'Premises and Finance' and 'Curriculum and Staffing' Meetings - Should it be as previously? Would this be adequate?

S Treneer arrived at 4.12pm

7) Finance

Official close down of last year's budget. Final read of expenditure for auditors, sufficient for close down papers.

Budget Monitoring Report - Reserves stand at £15,099 to support provision changes. Supply Teaching is higher as insurance claim for an absence is still going through.

8) Head's Report

(Including Sue Frater's Report and the School Improvement Partner's Report)

There are challenges for the Governors and the School in both Sue Frater's (Educational Consultant) Annual School Review and Marie Hunter's (School Improvement Partner) Report. Both advisors have an excellent reputation.

A meeting is fixed for next week with Mawnan Smith and Mylor to plan ahead.

There will also be a meeting of the Penryn Partnership.

We must ensure parents are aware of the School Vision.

Preparation must be made for the future SIAMS inspection (probably October or November) and an Ofsted inspection which could be anytime.

Although the Mastery Maths is a challenging jump for them, the number of children achieving the level has improved. Ross Barnes, the Head Mastery Maths Teacher in the area, has been accepted to trial a Pilot Scheme for a year. This will enable Sonia and Zoe to develop their leadership experiences. The school will also benefit from having £1,000 to spend on equipment and £2,000 for text books.

Topic Work draws connections across subjects but it is important to ensure everything is included - even those subjects not tested!

There are likely to be 10 children in EYFS starting in September, and probably 2 more joining higher up the school. Therefore numbers for the new school year should be 75 or 76.

11) Ofsted - Curriculum Vision/New Framework/Parent Survey

Ofsted now gives a judgement on Curriculum so every subject must be planned and incorporated in an enjoyable and exciting way. They will want to know how the staff deliver the curriculum and ensure it is designed to get the best from the children.

Sequencing is very important. It is imperative to ensure children are building knowledge, practice and experience in a lesson and each individual is assessed and challenged to enable immediate gap filling if necessary. That way there will be no developmental conceptual omissions and rapid intervention aids progress. Skilful questioning enables greater depth learning.

It was questioned whether problems are created by having more than one year group in a class. This will be better in future as from September there will be only 2 age groups in a class, enabling a 2 year curriculum (rather than the previous 3 year) plan. This will also aid continual reviewing of the curriculum.

The Attendance Officer recommends a more stringent approach to absence in the future. Possibly introduce fines from September? It is impossible to raise standards unless everyone is present to receive the well balanced curriculum.

However, good relationships with the parents must be maintained.

Any bad behaviour also needs to be addressed.

Boys' progress in reading in years 2 and 6 has improved, though boys' reading in years 3 and 4 still requires further attention.

The EYFS provision in the Pavilion on the Bowling Green is now progressing well with the expanding teaching areas and resources and this will be strengthened in September with the new staffing arrangements.

The School's Christian Values are very important and must be widely shared.

Spelling, Grammar and Punctuation needs improvement. This may have been exacerbated by the prolonged, unavoidable absence of a key teacher at an important time so should not be a problem next year.

The Year 2 results were better than last year.

The EYFS profiles and phonics outcomes are the best the school have had.

A Parent Survey has recently been carried out. This was compared with results from 4 years ago and showed an improvement in the amount of 'strongly agree' answers to the pleasing elements of the school.

The subject of Homework drew some varied answers but more homework is always available and this will be reiterated.

There will soon be a Flushing Church of England School Facebook Page.

One of the Teaching Assistants will be attending a Restorative Justice Course.

The use of outside areas is constantly improving and local spots are also used more often.

There will be a feedback of the Survey findings to the Parents in the Newsletter.

12) Coordinator Reports

Everyone was happy with the Science and EYFS reports.

13) Pupil Premium and Sports Premium

The Gym Equipment is ordered and a delivery date awaited.

It should be installed ready for the new term.

14) Clerking

Caroline Saunders Martin is unable to attend today's meeting.

As the school is not going to become part of a Multi Academy Trust it is felt we should now place the Clerking Salary on a contract.

There has been some duplication of services.

The meeting decided a job description should be prepared and an advertisement placed based on Local Authority pay and conditions to regularise the clerking position and make it financially efficient. It was felt a starting date of January 2020 would be appropriate and give a reasonable lead time.

15) Policy Documents

These are mainly existing policies and everyone was happy to approve them.

16) Governor Training

LBJ and SM will be advised of New Governor Training Courses.

LH continues her Training.

17) Friends of Flushing School

The Auction of Promises was very successful and £1,400 was raised to add to the £800 already held.

The School Disco will take place next week.

The Friends will look at a school 'wish list' which will probably comprise cooking equipment, requirements for the garden near the pavilion, the London Trip, the Flambards visit for Year 6, and possibly Virtual Reality Headsets (which are bought and then subscribed to on an annual basis - a demonstration of these is available).

The Friends of Flushing School will then decide which they would like to support.

18) Any Other Business

There was none.

19) Confidential

There was nothing under this heading.

20) Dates of Future Meetings

FGB - Thursday 3rd October 2019 at 4pm

P and F - Thursday 31st October 2019 at 4pm

FGB - Thursday 28th November 2019 at 4pm

FGB - Thursday 30th January 2020 at 4pm

C and S - Thursday 14th February 2020 at 4pm

FGB - Thursday 19th March 2020 at 4pm

P and F - April

FGB - Thursday 7th May 2020 at 4pm

C and S - June

FGB - Thursday 9th July 2020 at 4pm

The meeting ended at 6pm.

These minutes are a true record of the meeting held

Signed

Dated